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CAMPUS NEWS

LA SALLE UNIVERSITY'S WEEKLY INFORMATION CIRCULAR

March 12, 1999



LA SALLE UNIVERSITY
PHILADELPHIA, PA 19141

A WEEK IN IRELAND FOR \$7.50 PER PERSON!

March 12, 1999

Dear Friends and Colleagues,

La Salle University is inaugurating a new tradition this year – the President's Cup Golf Tournament! The President's Cup will be held on Monday, April 19, 1999 at Blue Bell Country Club in Blue Bell, Pennsylvania. Then, after golfing, there will be a raffle drawing.

The raffle is an opportunity for the entire La Salle community – including yourself – to participate in the day's events, because the raffle offers you a chance to win one of three exciting trips – either for golf or just fun! Non-golfers will receive the cash equivalent of greens fees.

- **The Grand Prize:**

An all expenses paid trip for four to Ireland for seven nights and eight days.

This once-in-a-lifetime trip includes: airfare; car; Irish breakfasts; local taxes and service charges.

Also, the trip provides prepaid and reserved tee times at Lahinch, Adare, Ballybunion/Old, Tralee, Waterville, and Killarney golf courses, as well as, hotel accommodations for four nights at Killarney Park Hotel (Ireland's newest five-star hotel), Killarney, County Kerry, and three nights at Dunraven Arms Hotel, Adare, County Limerick.

- *Second : Trip for two to Bermuda for five days and four nights, including airfare, hotel accommodations, and golf.*
- *Third: Trip for two to Orlando for five days and four nights, including airfare, hotel accommodations, and golf.*

Please purchase your own raffle tickets today and ask your friends if they would like to take a chance and win one of these fabulous trips!

Of course, the wonderful part about the President's Cup Raffle is that everyone has a chance to be a winner! The purpose of the Raffle is to raise funds for student financial resources at the University. All proceeds from the raffle will benefit our students and your department!

That's right! For every ticket you sell, your department or organization will be entitled to 50% of the proceeds. For example, if the Nursing School sells 10 raffle books for a total of \$1,000, the Nursing Department will receive \$500.

Start selling your raffle tickets today! Raffle tickets can be obtained through any faculty member or in the Development Office on the 4th floor of the Administration Center. All sold raffle tickets can be returned to the Development Office.

Nicholas A. Giordano
President

Yours truly,

Bruce A. Leaub
Associate Professor, School of Business

P.S. Buy your raffle tickets today and win a trip; then sell more tickets tomorrow and help your Department earn some extra cash!

Campus News is distributed weekly to foster communication and encourage information sharing among University departments. Articles submitted are the responsibility of their authors alone and do not imply an opinion on the part of La Salle University or the Department of Mail and Duplicating Services.



Curriculum Committee Minutes

December 4, 1998

Present: J. Baky, P. Brazina, G. Bruce, M. Burke, J. Cicala, W. Grosnick, B. Millard, D. Smith, Br. Tri Van Nguyen, A. Walsh.

Excused: J. Beitz, Z. Wolf.

Guest: Judy Stull

The minutes of the October 29 meeting were approved as written.

Dean Millard presented some background information concerning the genesis of the proposal for a Continuing Studies Major in Organizational Dynamics. Market research had shown that there was demand in Bucks County for another degree completion program that would help students currently employed improve their credentials. Because the School of Business felt that it was stretched thin, and because AACSB requirements would have required the University to incur more costs, the decision was made to design a program with the School of Arts and Sciences. An ad hoc committee headed by the Provost, and later by Marianne Gauss and Dave Robison, initially formulated and designed this interdisciplinary program. At the stage at which specific leadership and responsibility was called for the committee recommended that the success of the program depended on having a locus in a department. The Sociology Department volunteered to head up the program. Dean Bruce pointed out that we were looking for a program with broad appeal and he thought that students currently employed in both profit and nonprofit institutions would be interested. Greg added that SBA was also unconvinced about market viability.

Professor Judy Stull presented the program. Only two new courses, Organizational Dynamics 101 and 401 would need to be designed; the rest of the program would be drawn from existing courses. Professor Stull emphasized the flexibility of the program, which was designed with part-time Bucks County students in mind, although the program will be available for part-time evening students on the main campus as well.

A committee member suggested that a couple of Management courses, such as Management 357, "Managing Cultural Diversity in the Workplace," might serve the needs of the program better than Finance 201, "Financial Markets & Institutions." It was responded that the Finance 201 course better expedites transfer students. Another committee member asked whether there were enough upper division courses required. It was observed that course numbers do not always reflect the academic rigor of courses. And Professor Stull noted that in an interdisciplinary program like this, it was difficult to require courses that demanded many prerequisites.

The program was approved unanimously.

The Provost was asked by a new member of the Curriculum Committee if he could clarify what the agreements and understandings had been regarding the process of approval and implementation of the new curriculum, and what the position of the Curriculum Committee was in the deliberation process. The Provost responded that the Dean of Arts and Science had consulted the past minutes of the Curriculum Committee and other relevant documents and would address that issue. He noted that according to *Handbook* procedures, University Council will have to approve the proposal. He further pointed out that he had had a four hour discussion on Thursday with the members of the Curriculum Design Committee and that they would be jointly publishing a letter to faculty regarding administrative and financial support for the new curriculum proposal. He said that originally the Design Committee was requested to design a more cost-effective curriculum, but that that subsequent discussions between the Curriculum Committee and the Design Committee had clarified that cost considerations were not exclusively the purview of the Design Committee. Current estimates of the additional cost of the proposed new core curriculum are about \$200,000 per year. The Provost turned the chair over to the Dean of Arts and Sciences and excused himself so that he could meet with the chair of the Curriculum Design Committee.

The Dean of Arts and Science said that past minutes of the Curriculum Committee had serious gaps in them and so could not be used to determine precisely what processes and arrangements had been agreed upon. It was clear that the Design Committee was an arm of the Curriculum Committee, but that did not mean that a vote of the whole faculty on the proposal could not substitute for a vote by the Curriculum Committee. The question arose as to how “majority” would be defined. A member of the Committee who is also on the Design Committee said that the ballot prepared by that group specified a “majority of *voting* faculty.” Concern was expressed that a simple majority of those faculty voting might not be an appropriate measure of faculty support for the new core curriculum. Members of the Committee also expressed concern that this decision was not the Design Committee’s to make and that a fuller faculty mandate was called for, such as a majority of all faculty eligible to vote. The Committee charged the Dean of Arts and Science to relay these concerns immediately to the Provost and Design Committee chair who were meeting at the time, and to ask the Provost to investigate with former provosts, deans, and others, what precedents exist regarding faculty votes for a new core. The Dean concluded by saying that regardless of the processes used to approve the new core curriculum, its implementation would be overseen by the Curriculum Committee.

The meeting was adjourned at 3:00 p.m.

Respectfully submitted,

William Grosnick



LA SALLE UNIVERSITY

OFFICE OF THE PROVOST

PHILADELPHIA, PA 19141 • (215) 951-1015 • FAX (215) 951-1602

Curriculum Committee

Minutes

Friday, January 29, 1999

Present: J. Beitz, P. Brazina, G. Bruce, J. Cicala, W. Grosnick, B. Millard, R. Nigro (chair), L. Otten, M. Santugini (student), D. Smith, M. Soven, Tri Nguyen, A. Walsh, Z. Wolf.

Absent: J. Baky, M. Burke (student), D. Galante, C. Kozen (student), G. Morocco.

Guests: G. Shalhoub; G. Kelly; J. Serembus.

With the understanding that the Provost will add a statement that reflects Mr. Bruce's comment, the Minutes of December 4, 1998, meeting, were approved by 9 YES and 3 ABSTENTIONS.

- Dr. Shalhoub presented the proposal for a team-taught and multidisciplinary course: Field Studies in Environmental Sciences and requested that this course be granted 'foundation' credit for incoming freshmen students majoring in environmental science and non-majors alike.
A vote by the committee to approve Field Studies in Environmental Sciences as a foundational course was unanimously affirmative.
- Dr. Kelly presented the proposal requesting three instead of one foundational course in religion. The three courses that would be offered as choices to all incoming freshmen are (1) REL 101: Dynamics of Religion; (2) REL 110: Bible; and (3) REL 122: Catholicism in the Modern World.
A vote by the committee to approve three religion foundational courses was unanimously affirmative.
- Ms. Serembus, presented the proposal for a LPN-BSN Program. She noted that, except for one new course NUR 302: Role Transition Seminar, this Program is not new; it just attempts to target existing courses to a new group of students. Therefore, the Program does not expect new hires.
Some committee members expressed their concern regarding the rather high number of challenge examinations nursing students may take to validate prior learning in nursing and other courses—18 of the 50 credits required in the nursing major as well as 43 general education credits. Questions were raised regarding three matters: (1) the extent to which these nursing students would benefit from a Lasallian education; (2) the new students' readiness for college mathematics and writing; and (3) the issue of equity across university programs since students from other programs may validate a much smaller number of credits from prior learning experience.
In response to the first question, Ms. Serembus stated that the number of challenge examinations allowed is mostly for marketing purpose and that, in reality, nursing students may challenge just one course. A student chooses a challenge examination in consultation with the nursing advisor and according to the procedures specified in the university catalog. She also assured the committee that the Undergraduate Nursing Program will make sure that the new students meet the university mathematics and writing requirements. As for the third concern, it was suggested that the committee study this issue toward a university-wide policy.
The committee approved the new RN-BSN Curriculum by a vote of 11 YES and one ABSTENTION.
- Dr. Zane Wolf presented the proposal for a new five-year undergraduate and graduate program in Speech-Language Pathology and Audiology. The proposal gives a description and rationale for the proposed program, outlines the program's curriculum, explains how the program builds on internal strengths of the university, how the program is consistent with undergraduate and graduate mission of the university and the need or desirability of the program. The proposal also provides the results of a market research for the proposed graduate program.

Concerns raised by committee members focused on the impetus for this new program, the move toward more vocational programs in a comprehensive university, and the insufficient number of electives, which may be detrimental to students moving out of the program.

It was suggested that the proposal would be submitted for further evaluation as new courses are developed. The committee, then, approved by a vote of 8 YES and 1 OPPOSED the overall structure of the curriculum as well as the five new courses presented in the proposal, namely: (1) SLA 100: Introduction to Communication Disorders; (2) SLA 102: Phonetics; (3) SLA 210: Anatomy and Physiology of the Speech and hearing Mechanism; (4) SLA 312: Language Development; (5) SLA 414: Fluency and Stuttering.

- The meeting was adjourned at 4:35 PM.

Respectfully submitted,

Francis Tri Nguyen



LA SALLE UNIVERSITY

OFFICE OF THE PROVOST

PHILADELPHIA, PA 19141 • (215) 951-1015 • FAX (215) 951-1602

LA SALLE UNIVERSITY ACADEMIC AFFAIRS COMMITTEE

Minutes

February 3, 1999

Present: M. Barnett, G. Bruce, J. Cicala, E. Cogan, A. Hounsokou, P. Joglekar, G. Johnson, A. Mickle, B. Millard, R. Nigro, Z. Wolf.

Guest: M. McManus.

- The minutes of December 9, 1998 meeting were amended to clarify that the first paragraph referred to the Organizational Dynamics Program. The minutes were approved as amended (8, 0, 1).
- The chair invited Dr. McManus to explain the background and the recommendations of a special taskforce on Graduate Summer Calendars for 1999 and 2,000. She explained that historically, at La Salle, each graduate program director developed that program's calendar. Consequently, the start and end dates and the examination dates vary from program to program. This has led to administrative problems in offices such as registrar, bursar, financial aid, and physical facilities. The task force sought some uniformity in the calendars for summer 1999. It recommended that in 1999 all summer graduate classes should end by August 6. A minimum of 2100 minutes of class time (including examination period) should be held for each class in each program. However, the taskforce left adequate flexibility for individual programs to decide their own start dates and to offer a traditional session (12 or 13 weeks), a ten-week accelerated session, or two six-week condensed sessions. The determination of appropriate make-up days for Memorial Day and July Fourth was also left individual programs. The committee thanked Dr. McManus and the taskforce for their good work.

There was some discussion about the role Academic Affairs Committee should play in the determination of calendars for undergraduate and graduate programs. Historically, this committee only set the day undergraduate calendar for the academic year. It allowed the evening undergraduate program and all graduate programs to develop their own calendars. In view of the need for a degree of uniformity in these calendars, the consensus seemed to be that Academic Affairs should take the responsibility for the entire calendar for the university. Of course, the committee also recognized the need for flexibility in view of each program's special needs. The endorsing the recommendations of the taskforce seemed to be the type of approach to be used in assuming that university wide responsibility. The motion to endorse the taskforce's recommendations was approved (9, 0, 0).

- The Provost asked for the committee's reactions to G. Johnson's Summary of Reviews of Science Program Review Reports, an agenda item pending from the previous academic year. A minor change in the wording of the last paragraph was

recommended and will be implemented. However, the discussion primarily focused on the role the Program Review Process should play in such things as La Salle's strategic planning, budgeting, faculty and program development. Dean B. Millard pointed out that the intended role of program review process has changed with the changes in the leadership and / or changes in the perceived needs of the university. At one point, program reviews were to provide inputs to the planning and budgeting process. At other points, they have been seen as a way of fulfilling the university's responsibility to assess and monitor its programs. Due to these changes in the purposes of the program review process and due other external factors, there is inconsistency in the way different departments have done their program reviews. The School of Business and the School of Nursing had done program reviews for their respective accreditation bodies. Their program review processes were accordingly influenced by the guidelines of those bodies. The program reviews in Arts and Sciences did not benefit from such external guidelines. These departments seem to have used the program assessment process to highlight their problems and their needs for additional resources and faculty. The faculty involvement in the review process has also been different from department to department. In some departments, faculty members were fully involved in the review process. In other departments, the Chair did the entire review.

Despite the differences in the departmental processes, the committee's sense was that the program reviewers should get appropriate and timely feedback on their work either from the Academic Affairs Committee or the Provost and the Deans. Also, to the extent possible, program reviews should be used as inputs to annual departmental reviews and to the university's planning process. Finally, program reviews should be also tied in with the outcomes assessment initiative.

- Looking forward to the next meeting's agenda, namely the Social Science Program Reviews, the provost asked that all the committee members should read all of those Program Reviews. In addition, he assigned specific individuals to study specific department's review in greater detail.
- The meeting adjourned at 4:00 PM.

Respectfully submitted,

Prafulla Joglekar.



La Salle University
Philadelphia, Pennsylvania 19141

Faculty Senate

AGENDA

**For the Wednesday, March 17, 1999 Meeting of the Faculty Senate
(2:30-4:30 in Board Room)**

- Approval of Minutes of the February 16, 1999 Meeting
- Request to Change Senate Composition
- Formation of an Election Committee
- Further Development of Grievance Policy
- Discussion of Course Scheduling
- Discussion of Assessment of Teaching Quality
- Update from the Executive Committee
- Other Business

With the exception of executive sessions, this and all other Senate meetings are open to all faculty members. Anyone who wishes to address the Senate or suggest an agenda item to the Senate should contact Professor Lynn Miller, current Senate President.

Please feel to contact any or all members of the Senate regarding concerns you might have. The following are the members of the Faculty Senate for the 1998-1999 academic year: Sue Borkowski, Joe Brogan, Jim Butler, Dave Cichowicz, Evelyn Cogan, Dave Falcone, Preston Feden, Carole Freeman, Marianne Gauss, Steve Longo, Lynn Miller, Bro. Emery Mollenhauer, Marc Moreau, Laura Otten, Dave Robison, Dave Smith, Jim Smither, Margot Soven, Scott Stickel, Tom Straub, and Margaret Watson.

E-mail can be addressed to all members of the Senate with the group address:
senators@lasalle.edu



LA SALLE UNIVERSITY

OFFICE OF THE PROVOST

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**LA SALLE UNIVERSITY
The Diplomat-In-Residence Program**

PRESENTS

**An International Conference
April 12-15, 1999**

Middle East: The Quest for Understanding

Monday, April 12, 12:30-2:30 PM "Muslim Woman's Rights at Home and Abroad." Keynote Address by Professor Azizah Al-Hibri, T. C. Williams School of Law, University of Richmond, Virginia. Co-sponsored with the Women's Studies Program. Dunleavy Room.

Tuesday, April 13, 12:30-2:30 PM "Perspectives on the Resolution of the Palestinian-Israel Conflict," H. E. Ambassador Hasan Abu-Nimah of the Hashemite Kingdom of Jordan (UN), H. E. Ambassador Maher El Sayed of the Arab Republic of Egypt, Mr. Marwan Jilani, Deputy Permanent Observer of Palestine (UN), H. E. Ambassador Avi A. Granot, Minister to the Embassy of Israel, U.S. Department of State, Dr. Fouzi el-Asmar, Palestinian author and journalist. Dunleavy Room.

Wednesday, April 14, 7:00-9:00 PM "American Foreign Policy and International Security After the Gulf War," H. E. Ambassador Maher El Sayed of the Arab Republic of Egypt, Dr. Shafeeq N. Ghabra, Director, Kuwait Information Service, Embassy of Kuwait, Mr. Marwan Jilani, Deputy Permanent Observer of Palestine (UN), Dr. Kazem Sajjadpour, First Secretary, Mission of the Islamic Republic of Iran (UN), U.S. Department of State. Dunleavy Room.

Thursday, April 15, 12:30-2:30 PM "The Future Middle East: Prospects for Development and Regional Stability," H. E. Ambassador Maher El Sayed of the Arab Republic of Egypt, H. E. Ambassador Volkan Vural, Republic of Turkey (UN), Dr. Daniel Pipes, Director, *The Middle East Forum*, Mr. Frank Knuettel CFA, Managing Director in the Energy Group of Paine Webber, U.S. Department of State, Dr. Ahmed K. LeDahry, Economic Advisor to the UN Mission of Saudi Arabia. Ballroom.



LA SALLE UNIVERSITY

Teaching and Learning Center

Philadelphia, PA 19141 ♦ (215) 951-1883 ♦ welsh@lasalle.edu

Jeannie Welsh, Ph.D.
Assistant Director

Developing Interdisciplinary Connections; Faculty Teaching Partnerships

MONDAY, MARCH 22

3:30-5:00 P.M.

Union 217

Under La Salle's new core curriculum all first-year students will be required to enroll in a "Double"--a thematically linked pair of courses taught by two faculty partners from two different disciplines. A radical idea? Not really. A number of La Salle faculty members have used team teaching or linked courses to yield rich interdisciplinary connections. Presenters at this session will share their experiences, what works and what doesn't, in developing courses that link disciplines. You'll see what a "Double" might look like and look at ways to connect with faculty in disciplines other than your own.

The discussion will be lead by **Gerry Fitzgerald, Peggy McCoey, Beth Paulin, Rich DiDio, and Dave Smith.**

Sodas and snacks will be provided. If you're teaching an evening class, feel free to bring your dinner.



La Salle University

Philadelphia, Pennsylvania 19141

Department of Religion

The Program in Catholic Studies

Will Begin Enrolling Upperclassmen in the Fall of 1999-2000

Nature of the Minor in Catholic Studies

This program helps La Salle students discover their cultural and formative heritage and appropriate it with confidence and conviction. Minors will be able to explore the Catholic tradition in all its dimensions through various academic disciplines and through extra-curricular events.

This program is interdisciplinary in that it draws from a variety of academic disciplines—philosophy and religion are eminent, but also included are social work, political science, English, and art history. The richness of Catholicism demands that it be studied from these various perspectives.

How to Apply

Students should apply for membership in the program no later than the end of spring pre-registration in their sophomore year. Students may apply retroactively, so long as they are still eligible for the Capstone Course in their senior year.

The minimum of courses to complete this program is six. No more than two may be at the introductory (100) level; at least two must be at the advanced (300 or 400) level; the rest may be at the intermediate (200) level. At least one course must be chosen from among the listings in each of the religion and philosophy departments. Two other courses must be chosen from two other, separate disciplines, such as political science and art.

The final requirement is enrolment in the Capstone Course. This independent study under the guidance of one member of the faculty may be research, a report on experience, or artistic work. While the work is independent, students and their faculty mentors will meet occasionally throughout the semester. This course earns three credits.

Relevant courses will be listed in the official pre-registration booklet for the fall semester.

For More Information

Consult with Brother Joseph Dougherty, FSC

213 McShain Hall X1347 dougherj@lasalle.edu

13th Annual Distinguished Lecture in Nursing



La Salle University School of Nursing
School of Nursing Alumni Association and
Kappa Delta Chapter, Sigma Theta Tau International

Cordially invite you to

*Profound Knowing:
Nurse Midwifery
Knowledge*

Erica Kathryn, Ph.D., CNM, FNP
Certified Nurse Midwife

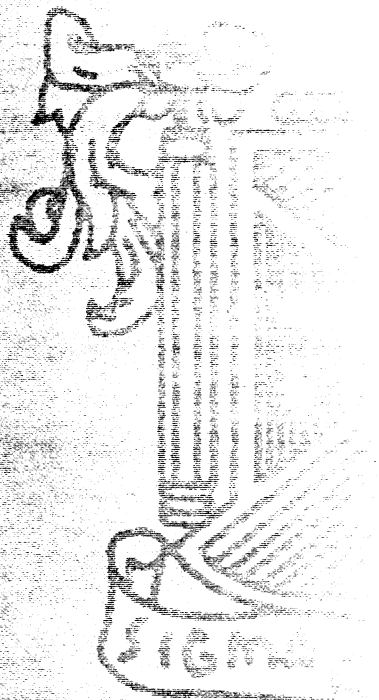
Thursday, March 25, 1999
at Seven in the Evening

La Salle University Chapel
College Hall
1900 West Olney Avenue
Philadelphia, Pennsylvania

Refreshments before and after Lecture

For more information, call
215/951-1430

Teaching Excellence, Learning Success





La Salle University
Philadelphia, Pennsylvania 19141

Campus Store

March 12, 1999

To: All Faculty Members

From: The Campus Store

We will begin to return textbooks to the publishers on March 19th. If there are books for your course that you will not be using until later in the semester, please let us know and we will return them at a later date. Please e-mail me at Kellyk@lasalle.edu or leave me a voice mail message at X1704 listing the titles you would like us to hold. Thank you for your continued cooperation.

Cathy Kelly
Cathy Kelly



Jewish Campus Alliance of La Salle University

With A/ASIA, AASL, Gospel Choir, OLAS, CCA,
Adult Student Council and Campus Ministries

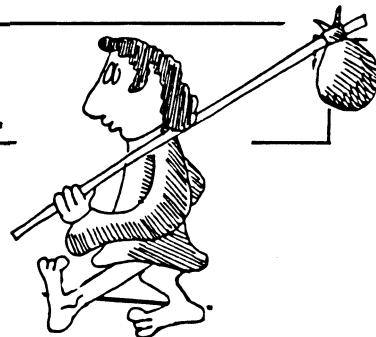
Invite you to a..

Liberation Passover Seder!

A multi-cultural ritual dinner inspired by the ancient
Jewish Passover festival

Thurs. Mar. 18, 1999
6-9 p.m. -- Music room, Union Bldg.

Fun! Food! Freedom!
Creative Cultural Sharing!!



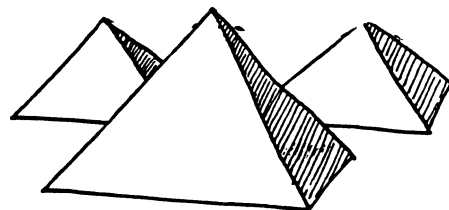
The Liberation Seder is a creative multicultural adaptation of the traditional Jewish Passover dinner ritual which commemorates the liberation of the children of Israel from enslavement in Egypt. At the liberation Seder we will **celebrate the freedom of all of our ethnic, religious and racial groups** from the various forms of oppression we have faced and look at the oppressions that continue to separate us from one another and prevent us from being the most we can be.

We invite YOUR participation!

Students, faculty, and staff from different backgrounds can share their families' stories of oppression and liberation; look together at what enslaves or oppresses us in modern America; and celebrate the freedom we have found and can continue to create together.

PLEASE help by:

1. Tell your family's story. (5 min. max.)
2. Share a song, poem or prose on a relevant theme
3. Display visual art that illustrates the theme.
4. Help with logistics and food.
5. Help set up between 5pm – 6pm
6. Help clean up 9-9:30 p.m.



RSVP or more information? Call: Nahariyah in Campus Ministry X1048

Permission to post-Campus Ministry



LA SALLE UNIVERSITY

VICE PRESIDENT FOR ENROLLMENT SERVICES
PHILADELPHIA, PA 19141 • (215) 951-1079

March 5, 1999

To: The La Salle Community

From: Raymond Ricci – Vice President, Enrollment Services

Re: Director of Institutional Research

I am very pleased to announce that **Michael Roszkowski** has joined the University community as the new Director of Institutional Research. Mike has amassed extensive experience in research methodology and data collection and analysis primarily while serving as Director of Market Research at The American College in Bryn Mawr. Mike earned his undergraduate degree in Psychology from St. Joseph's University and his Ph.D. from Temple University.

Please join me in welcoming Mike to the La Salle Community.

CAMPUS POSITIONS AVAILABLE

LA SALLE UNIVERSITY IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER



La Salle University

OFFICE OF THE COMPTROLLER
PHILADELPHIA, PA 19141-1199 • 215/951-1050 • FAX 215/951-1799

To: The Campus Community

Marina Grace has announced her resignation as Bursar to accept a position in the Business Services department at Thomas Jefferson University Hospital. Marina's last day will be April 1, 1999. For over twelve years Marina has served La Salle and its students with true dedication and commitment. I thank her for her dedicated service and wish her every success.

Below is a copy of an advertisement that will appear in this week's *Sunday Inquirer*. As always, I welcome applications and referrals from our community.

Sincerely,

A handwritten signature in cursive script, reading "Paul V. McNabb".

Paul V. McNabb
Comptroller

Bursar

Reporting to the Comptroller, the Bursar is responsible for overseeing the cash receipts of the University and maintaining student accounts.

The successful candidate will have accounts receivable financial management experience, preferably within a private higher educational institution. In addition, qualified candidates should have technology skills in the use of integrated accounting systems with expertise in the use of PC-based spreadsheets, strong analytical and communication skills, supervisory experience and a bachelor degree in business.

Compensation package consists of a competitive salary and excellent benefits including tuition remission. Send resume, employment references including salary history to Director of Human Resources, La Salle University, 1900 West Olney Avenue, Philadelphia, PA 19141.

La Salle University is an Equal Opportunity and Affirmative Action Employer.



Office of Continuing Studies

Secretary II

The Office of Continuing Studies is seeking an individual to fill a full-time position as Secretary II. This individual will be responsible for interacting with students, faculty, and other University staff on a regular basis through both telephone and personal contact. The position requires the ability to work on multiple tasks with varying deadlines, and to prioritize assignments and organize workflow.

Applicants should have outstanding telephone skills in order to determine student needs and direct calls effectively; strong organizational skills: experience with Microsoft WORD, EXCEL, and familiarity with Banner; ability to work flexible hours required. Full benefits package includes tuition remission.

Interested applicants should submit resume, salary requirements, and the names of two employment references by Monday, March 22, 1999. Material can be mailed or sent via fax, and should be addressed to:

Director of Continuing Studies
La Salle University
Philadelphia, PA 19141
FAX #215 951-1960

AA/EOE



La Salle University

Philadelphia, Pennsylvania 19141

215-951-1084

Academic Discovery Program

POSITION ANNOUNCEMENT

Mathematics Instructor

The Academic Discovery Program of La Salle University has an opening for the position of Mathematics Instructor for its 1999 summer program. This is a part-time appointment for the period beginning June 22 and ending August 6, 1999.

Title: Mathematics Instructor

Responsibilities:

1. Preparing a syllabus and lesson plans for a course entitled Mathematics 101 (Intermediate Algebra);
2. teaching approximately 20 pre-freshmen four times a week and meeting with them on a one-to-one basis for an additional four hours a week on Wednesdays beginning July 7;
3. writing brief end-of-summer reports on all students;
4. writing an end-of-summer evaluation of the program.

Qualifications: Masters Degree in Mathematics or a Master of Education Degree in Mathematics with some teaching experience.

Salary: - \$1,700; this appointment does not include benefits.

Application Procedure: Submit letter of application and vita to:

Mr. Robert Miedel, Director
Academic Discovery Program
Box 414
La Salle University

Deadline for applying: March 26, 1999

La Salle is an Equal Opportunity/Affirmative Action Employer